

School Almanac 2021-22



SCHOOL TIMINGS

Summer

Classes	Nur to IV	7.45 a.m. — 12.20 p.m.
Classes	V to X	7.00 a.m. — 01.15 p.m.
Classes	XI, XII	7.00 a.m. — 01.15 p.m..

Winter

Classes	Nur to IV	8.30 a.m. — 01.00 p.m.
Classes	V to X	7.30 a.m. — 01.45 p.m.
Classes	XI, XII	7.30 a.m. — 01.45 p.m.

List of Holidays 2021-2022

S.No.	Occasion	Date	Day	No. of Days
1	Good Friday	02.04.2021	Wednesday	1
2	Ambedker Jayanti	14.04.2021	Tuesday	1
3	Ram Navami	21.04.2021	Wednesday	1
4	Mahavir Jayanti	25.04.2021	Sunday	1
5	Summer vacation	01.05.2021 to 05.06.2021	Saturday to Tuesday	46
6	Id-UI-Fitar	14.05.2021	Friday	1
7	Budh Purnima	26.05.2021	Wednesday	1
8	Id-UI-Juha	21.07.2021	Wednesday	1
9	Independence Day	15.08.2021	Sunday	1
10	Muharram	19.08.2021	Thursday	1
11	Rakshabandhan	22.08.2021	Sunday	1
12	Janmashtami	30.08.2021	Monday	1
13	Ganesh Chaturthi	10.09.2021	Friday	1
14	Gandhi Jayanti	02.10.2021	Saturday	1
15	Autumn Break	11.10.2021- 16.10.2021	Mon-Sat	6
16	Id-E-Milad	19.10.2021	Tuesday	1
17	CG Foundation Day	1.11.2021	Monday	1
18	Diwali Vacation	2.11.2021 to 06.11.2021	Tuesday to Saturday	5
19	Gurunanak Jayanti	19.11.2021	Friday	1
20	Guru Ghasidas Jayanti	18.12.2021	Saturday	1
21	Christmas	25.12.2021	Saturday	1
22	New Year Day	01.01.2022	Saturday	1
23	Makar Sankranti/ Pongal	14.01.2022	Friday	1
24	Republic Day	26.01.2022	Wednesday	1
25	Basant Panchami	05.02.2022	Saturday	1
26	Mahashivratri	01.03.2022	Tuesday	1
27	Holi	18.03.2022	Friday	1

CELEBRATIONS

Independence Day, Republic Day, Netaji Jayanti, Teacher's Day, Gandhi Jayanti, Children's Day and Guru Ghasidas Jayanti are to be celebrated in the campus. 3 days kept as reserved holidays at the discretion of the school.

Holidays guided by the almanac like Id-UI-Fitar may have to be re-scheduled. Unforeseen holidays are to be compensated by extra classes. School office will remain open on all working days during vacation/breaks.

Note 1. Regarding Dussehra/Diwali/Christmas Holidays State Govt. guidelines to be followed. Local holidays declared by the District Authority at local level should be adjusted with the 03 discretionary holidays of the heads.

** The above mentioned holidays are as per notification of the Govt. It can be changed as per the new guideline.

DAV MM PS DONGATARAI

GENERAL RULES OF THE SCHOOL (to be strictly followed by students)

ETHICAL

1. The students are expected to be disciplined in their general behaviour.
2. All the students should be keen in keeping their classrooms and the school premises clean and tidy.
3. Students must not quarrel nor fight among themselves nor resort to any kind of unfair practice.
4. All students must use decent, respectful, courteous and graceful language at all times with the fellow students as well as the staff members.

OTHER IMPORTANT RULES

1. Whenever a student visits the school alone / with parents for whatsoever the reason may be, he/she must be in school uniform.
2. If any student(s) will be seen getting involved in any form of indisciplined activity anywhere inside / outside the premises of the school during/ beyond the school hours in school uniform will be treated as gross indiscipline.
3. Students are not allowed to bring any motor vehicle to the school.
4. The students are not allowed to wear or bring any kind of valuables like cell phones, Ipods, MP3/4 players, cameras, transistors, precious coins, stones or any item of jewellery like chain, rings etc. to the school.
5. The school will not be responsible for loss of any such article if brought by the students.
6. Irregular attendance, habitual late-arrival, idleness, negligence in doing home work, disobedience and disrespect or any other reprehensible behaviour towards teachers and others may entail dismissal from the school.
7. Parents are advised to park their vehicles in the parking space only, on their own risk.
8. No collection of money, for whatsoever the purpose may be, shall be made in the School without the prior permission of the Principal.
9. The students should not scratch or spoil the desks, benches, chairs. The students should not damage any furniture of the school nor the belongings of others. Damage done even by accident should be reported at once to the Class Teacher. Recovery against any such damage must be done up by the concerned student(s) with a fine imposed on him/her/them for such a misdeed. Such misdeeds may entail expulsion from the school also.
10. The students should not write or draw anything on the walls.
11. The students who come to school under the care of escorts should never leave the school campus on their own. In case of delay in the arrival of the escort, they should report to the school office for further course of action.
12. The school reserves the right to dismiss such students whose diligence of progress in studies is constantly unsatisfactory or whose conduct is harmful to the school environment or whose guardians show little interest in the progress of their wards. Immorality, grave insubordination, contempt of authority or willful damages to school property is always sufficient reason for immediate dismissal.
13. Firing crackers or splashing colours in school premises is strictly prohibited. Noncompliance to these instructions may result in expulsion from the school.
14. The students are not allowed to leave the premises of the school without the permission of the Principal. The permission to leave the premises will be granted only on medical ground with the specific request of the parents for Half day leave in writing.

15. The students must maintain cleanliness and hygiene of the washrooms. They must ensure that no scribbling/graffiti is done by them anywhere in the washrooms.

OPEN HOUSE (Working Saturdays)





Class	Dates
LKG, UKG, I	20.07.2021, 16.11.2021
II, III, IV, V	03.08.2021, 01.02.2022
VI, VII, VIII	27.07.2021, 30.11.2021
IX, X	04.05.2021, 17.08.2021, 02.11.2021
XI	17.08.2021, 02.11.2021
XII	04.05.2021, 17.08.2021





EXAMINATION RULES

1. **Classes III - IX** : A child will be eligible for the proficiency award / scholar badge only if he/she has appeared for all the subjects in Weekly Tests / Semester Examinations. However, awards may be given to those who miss the Weekly Tests exams due to the following reasons:
 - a) Representing school in Inter-school Competitions
 - b) Medical reasons
 - c) Any other exigency
2. **Classes VI – VIII** : Students who have joined the School late and have not appeared for Unit 1 and certain subjects of Unit 2, their result shall be calculated on the basis of Semester 1. Subjects for which they have appeared for Unit 2, 10% shall be awarded for the same and 40% for Semester 1. Those who have not appeared for Unit 1 and Unit 2, both, 50% of Semester 1 will be taken into consideration. Same will be followed for Semester 2.
3. **Classes VI - IX** :
 - a) Students who have not appeared for cycle tests of either Unit 1 or Unit 2, average will be awarded on the basis of the other cycle test of that semester.
 - b) In case the student has not appeared for both the Unit Tests, the weightage for the Unit Assessment will be awarded on the basis of a retest.
 - c) i. It is mandatory for a student to appear for both the Semester Exams. In case of absence, a retest would be conducted.
 ii. In case a student has not appeared for the semester retest, then average will be granted on the basis of the Semester taken by the student. Such students will not be considered eligible for the proficiency award.
 - d) However for class IX there will be three periodic tests. The best of the two periodic tests will be considered.
4. **Classes XI & XII** :

Students who have not appeared for one of the cycle tests of a Semester will be awarded average marks on the basis of the other cycle test in that Semester. Those who miss both the cycle tests in a Semester will be given an average on the basis of that Semester exam results. This will be subject to (a) medical certificate from a registered Govt. Medical Practitioner (b) in case a child is representing school in a competition (c) has joined school late (d) any other exigency.

Weekly Test/ Periodic Test	All Subjects from Classes I to IV. 3 periodic Test in Each Semester from classes V to VIII 3 periodic Test in whole session for classes IX and X
Half Yearly Examination	September/ October
Annual Examination	March
Result Declaration and New session Start	1 st April

SCHOOL UNIFORM	
This uniform is a discipline in itself and must be adhered to strictly	
GIRLS	BOYS
LKG TO STD-II	
 <p>Regular Uniform:(Monday to Friday)</p> <ol style="list-style-type: none"> 1. Fawn Shirt with Checks on Pleated Sleeve Border 2. Checked gallace skirt with Pocket 	 <p>Regular Uniform:(Monday to Friday)</p> <ol style="list-style-type: none"> 1. Fawn Shirt with Checked Border on shirt 2. Checked shorts with Gallace and pocket Fawn socks with stripes
STD III TO V	
 <p>Regular Uniform:(Monday to Thursday)</p> <ol style="list-style-type: none"> 1. Fawn Shirt with Checked cuffs 2. Checked tie 3. Checked tunic 4. Frown socks with stripes 5. Girls have shirts with pleated half sleeves <p>PT Unifrom(Friday): White T-shirt and White Tunic</p>	 <p>Regular Uniform:(Monday to Thursday)</p> <ol style="list-style-type: none"> 1. Checked shirt with Piping on sleeves (Half) and pockets 2. Fawn shorts with checked accents. 3. Boys have ties attached to the shirts <p>PT Unifrom(Friday): White T-shirt and White Nicker</p>
STD VI TO VIII	
<p>Regular Uniform:(Monday to Friday)</p> <ol style="list-style-type: none"> 1. Fawn Shirt with Checks on Pleated Sleeve Border on pleated sleeves 2. Checked tie 3. Checked pleated Divider skirt 	<p>Regular Uniform:(Monday to Friday)</p> <ol style="list-style-type: none"> 1. Checked shirt with Piping on sleeves (Half) and pockets 2. Fawn colour Full Pant 3. Boys have ties attached to the shirts

 <p>PT-Cum-House Uniform (Saturday & Observation Days): White T-Shirt with matching House Colour collar and 1" patch patty in sleeve White Divider Skirt.</p>	 <p>PT-Cum-House Uniform (Saturday & Observation Days): White T-Shirt with matching House Colour collar and 1" patch patty in sleeve White full pant.</p>
STD IX TO XII	
 <p>Regular Uniform:(Monday to Friday)</p> <ol style="list-style-type: none"> 1. Fawn Coloured shirt with checked border on neck, button and sleeves. 2. Checked Salwar 3. Checked waistcoat with fawn piping <p>PT-Cum-House Uniform (Saturday & Observation Days): White SalwarKameez with House Jacket</p>	 <p>Regular Uniform: (Monday to Friday)</p> <ol style="list-style-type: none"> 1. Checked shirt with piping on sleeves and pockets 2. Full Sleeve (From November to February) 3. Half Sleeve (March to October) 4. Fawn Colour Full Pant. 5. Boys have ties attached to the shirts <p>PT-Cum-House Uniform (Saturday & Observation Days): White T- Shirt with matching House Colour collar and 1" patch patty in sleeve white Full Pant.</p>
<ul style="list-style-type: none"> • Fawn colour socks and Brown shoes for all . White shoes (Beta canvas)and white socks for PT-cum House Uniform • White ribbon/ruffle is compulsory for all the girls students from std-i to std-xii on all days • Black slacks (3/4 tights) for Yoga and dance classes • White apron for lab uses and track suits for the Physical education students • School Identity card is compulsory • Detail design with colour both for boys and girls will be displayed in the school website/notice board • The time frame for change in unifrom is three years • Winter uniforms for all classes is as displayed in the school wibsite/school diary/Notice board. • Blazer is compusory from std-IX to XII 	

CO-CURRICULAR ACTIVITIES 2021-22

DATE	LKG & UKG	CLASS-I & II	CLASS-III-V
Jun	Colouring comp.(for UKG)	Drawing & Painting	Greeting card making
July	Sorting the colour balls(LKG) Self-Introduction in Eng.(UKG)	Self-Introduction in Eng.	Eng. Essay writing
July	Memory comp.	English calligraphy	Eng. Speech
July	Colouring comp (LKG) Gayatri Mantra recitation(UKG)	Hindi spelling comp.	Hindi Extempore
August	Hindi calligraphy	Hindi Calligraphy	Sanskrit shloka/Mantra recitation
August	Quiz	Quiz	Hindi Essay Writing
August	English pledge recitation	English pledge recitation	Quiz
September	English Calligraphy	Memory game	Rakhi making
September	Fancy Dress	Fancy Dress	Fancy Dress
September	Hindi Extempore	Tell Tale in Hindi	Original poem writing comp(Hindi)
October	Clay modeling	T.V.Advertisement	T.V.Advertisement
October	T.V.Advertisement	Origami	Poster making
November	Discription of object	Classical solo dance	Hindi Debate
November	Display Good habits (Act)	Solo Song	Solo Song
December	Paper Craft	Speech in english	Yogasan

DATE	CLASS-VI-VIII	CLASS-IX -XII
Jun	Hindi Extempore	Original poem writing comp(Hindi)
July	English Debate	English Debate
July	Extempore (English)	Hindi Debate
July	Hindi Debate	Yogasan
August	Sanskrit shloka/Mantra recitation	Guest Lecture on carrier selection
August	Poster making on patriotic theme	Quiz comp
August	Solo song (Patriotic)	Solo song (Patriotic)
September	Original poem writing comp(Hindi)	Extempore (Hindi)
September	Quiz	Musical instrument playing comp
September	Paper Craft	Interview in English
October	News Reporting on School	English Essay Writing
October	Musical instrument playing comp	Group Discussion on Current Affairs
November	Guest lecture on Cyber crime	Guest lecture on Cyber crime
November	Best out of waste with biodegradable materials	Best out of waste with biodegradable materials
December	Yogasan	Extempore (English)

VALUE EDUCATION

Self discipline is all about channelising one's energy and strengths and staying focussed. This is an integral part of school education. The aim of the school is to endow the student with the right values to lead a righteous and balanced life.

The endeavour is to equip the students to meet the challenges of life and come out victorious. For this the school has adopted an integrated approach towards teaching the various values through myriad activities, class assemblies and competitions specially designed to inculcate values listed below :

1. Patriotism
2. Honesty
3. Empathy
4. Righteousness
5. Truthfulness
6. Being Respectful
7. Kindness
8. Punctuality and Regularity
9. Simplicity
10. Forgiveness
11. Teamwork
12. Responsibility towards Environment
13. Tolerance
14. Loyalty

Scheme of Examination & Evaluation

Classes : I – IV

The academic year will be divided into two semesters and examination will be held at the end of each semester for class V only.

Semester I Examination Sept. 2021

Semester II Examination March 2022

- The syllabus in all subjects will be divided into two independent semesters. Details are given in the syllabus booklet.
- Weekly tests will be held for classes III, IV & V in all the subjects according to the schedule given in the almanac.
- Satisfactory explanation through the Student's Portal for absence has to be given, failing which a student will be marked zero in that test.
- Evaluation will be based on students continuous academic performance during the year. Value set for computing the final result for class V is given below.

Semester I Weekly Tests 25%

Semester I Examination 25%

Semester II Weekly Tests 25%

Semester II Examination 25%

Nursery - Class I

Students of classes Nursery to I will be assessed on the basis of the day to day performance. No formal examination or tests will be conducted for them.

Classes II to IV

Students of Class II-IV will be assessed on the basis of the Weekly Worksheet Cycles / Weekly Tests.

Classes : V - VIII

- Weekly Tests (4 Cycles) - 10%
 - Internal Assessment - 10%
 - Semester I Examination (50% of entire syllabus) - 40%
 - Semester II Examination - 40%
- (Syllabus of Semester II + some portion of Semester I)
- Weekly Tests will be out of 50 marks
 - For internal assessment students will be awarded 5 marks for notebook and 5 marks for subject related activity.
 - The semester paper for each subject will be of 80 marks.

Class : IX

1. Weekly Tests

Cycle 1 - April - July, 2021

Cycle 2 (Periodic Tests 1) - July - August, 2021

Cycle 3 - November - December, 2021

2. Semester I Examination - September, 2021 (Periodic Tests 2)

3. Pre-Annual Examination - January, 2022 (Periodic Tests 3)

4. Semester II Examination - February, 2022

Class IX (as per the CBSE guidelines) :

- Best of the two (Periodic Tests 1, 2 and 3) - (10% weightage)
- Notebook submission, Subject Enrichment Activity & Tab Test (10% weightage)
- Semester II Examination (80% weightage).
- Letter grades (5 point scale) will be given in the following areas of learning :
 - Work Education
 - Art Education (Visual & Performing Arts)
 - Health & Physical Education (HPE)
- Letter grades (5 point scale) will also be given for discipline in the following elements :
 - Attendance - Sincerity
 - Behaviour - Values

Class : XI

- Weekly Tests (4 Cycles) - 20%
- Semester I Examination (50% of entire syllabus) - 30%
- Semester II Examination (80% of entire syllabus) - 50%
- Students scoring $\geq 33\%$ (in theory and practicals separately) for each subject as well as in the aggregate will qualify for promotion to the next class.

Class X (as per the CBSE guidelines) :

- Best of the two (2, 3, 5) will be taken for internal assessment (10% weightage)
- Notebook submission & subject enrichment activity (10% weightage)
- CBSE examination conducted in the month of March will carry 80% weightage.
- Letter grades (5 point scale) will be given in the following areas of learning :
 - Work Education
 - Art Education (Visual & Performing Arts)
 - Health & Physical Education (HPE)
- Letter grades (5 point scale) will also be given for discipline in the following elements :
 - Attendance
 - Sincerity
 - Behaviour
 - Values

Class XII

- Letter grades will be given in the following areas of learning
 - Work Experience
 - Physical Education
 - General Health
- HPE activities will be conducted as per the CBSE guidelines and notification.

WAYS TO CELEBRATE BIRTHDAY

- Planting Saplings
- Participating in Hawan.(By donating Hawan Samagri, Prashad etc)
[Not Compulsory]
- Dedicating a good book to School Library.

NOTE:

- No Chocolate distribution is allowed in the School Campus.
- Sweets are allowed.

CLASSES ON DUTY

As per the following schedule students of class IX & X will take care of Arrival / Dispersal discipline & Assembly /C.C.A./Sports arrangement.

March-April -	Class IX-A	November-	Class IX-C
June-July-	Class-IX-B	December –	Class IX-A
August-	Class-IX-C	January-	Class IX-B
September-	Class IX-A	February-	Class IX-C
October-	Class IX-B		

MORNING ASSEMBLY

Regular Morning Assembly will be conducted by the students of classes V to VIII under the guidance of respective class teachers on rotation basis as per the following schedule and pattern-

MONDAY (In English)	TUESDAY	WEDNESDAY	THURSDAY (In English)	FRIDAY (In Hindi)	SATURDAY
1.Gayatri Mantra 2 Mantra 3.Prayer 4.Pledge 5.Arya samaj ke Niyam 6.Thought 7.News in English 8.G.K.Questions 9.Birthday 10.Meditation 11.National Anthem	No Assembly (Weekly Test)/ General Assembly)	1.Physical Exercise 2.Birthday 3.National Anthem	1.Gayatri Mantra 2 Mantra 3.Prayer 4.Pledge 5.Special Item (Skit/play/Mime based on Morals) 6.Birthday 7.National Anthem	1.Gayatri Mantra 2 Mantra 3.Prayer 4.Pledge 5.Arya samaj ke Niyam 6.Thought 7.News 8. Birthday 9. DAV anthem	1. Meditation 2 Birthday 3.Bhajan

HEALTHY TIFFIN



Children are allowed to bring Puri, Parantha (stuffed or plain) or Chapattis along with seasonal green vegetables such as:

Palak Paneer

Mixed Vegetable

Stuffed Capsicum, Tomatoes, etc.

Soya Preparation /Rajma/Grams, etc.

Idli, Chivda, Vegetables, Rice Pulao, Dosa, Vada, Dhokla, etc.

Apart from this an additional lunch container with things as follows can be sent:

Dry fruits, fresh fruits, nuts, sprouts, salad, etc.

But please bear in mind not to over-stuff the lunch box or send junk foods like

Wafers, chips, salted Namkeen, or soda-based soft drinks.

The napkin is an integral part of the school uniform and hence the students have to carry it along with fork and spoon to school daily and use it while having their Tiffin.

CELEBRATIONS/SPECIAL EVENTS

Special programs will be conducted on various festivals/ occasion to instill values for promoting Communal Harmony.

S.No	CELEBRATION	DATE	DAY	CONDUCTION DUTY
01	Mahatma Hansraj birthday	19 .04.21	Thursday	Class-IX-C

EVENT	SCHEDULE
Parents-Teachers General meeting	March'2021
My confession	April'2021
Power Point Presentation on various subjects	July 1 st week'2021
How to go for ONLINE examinations (VI-X)	July 3rd week'2021
How to go for ONLINE examinations (XI-XII)	Aug 1st week'2021
Nutrition week	Aug 3rd week'2021
A glimpse of Indian Parliament	October'2021
Seminar related to Carrier (XI-XII)	November 1st week'2021
Spell It week	November 2nd week'2021

1.	Independence day	Class-XI-A
2.	Teacher's day	Class-XII-A & B
3.	Children's day	Class –XI-B
4.	Swami Vivekanand jayanti	Class-IX-A
5.	Krishna Janmashtami	Class IX-B
6.	Navratri Celebration	Class IX-C
7.	Important Days on Great Man i.e. Gandhi Jayanti, Children's Day, Yoga DAY	Class X A B C
8.	Republic day	Class XI-AB

REWARDS and REPRIMANDS

The School discipline system is based on the premise that there are consequences for actions. It endeavours to be consistent and fair. As we all strive for personal excellence, it is important that clear boundaries are established. While REWARDS are given for motivating the students to sustain good actions, while Reprimands are meant for reformed behaviour and efforts.

Scholar's Badge

Scholar Badge is awarded to students on the following basis:

Class IV - X: To those who have scored grade A1 in aggregate.

Class XI - XII: To those who have scored at least grade A2 in individual examinable Subjects and grade A1 in aggregate.



One Star will be awarded for

- **Spoken English**



Two Stars will be awarded for

- **Spoken English**
- **Exemplary behaviour and performance within the classroom, the school campus, and while representing the school outside the campus, etc.**
- **Proper uniform**



Three Stars will be awarded for

- **Spoken English**
- **Exemplary behaviour and performance within the classroom, the school campus, and while representing the school outside the campus, etc.**
- **Proper uniform**
- **Being well-mannered with fellow students, teachers and other staff, abiding by the school rules.**
- **Helping out teachers and fellow students.**
- **Taking care of School property.**
- **Good Leadership quality.**

REPRIMANDS are in order to check undesired actions on the part of wrong-doers and other students from doing the same, like:

- Late arrival in the school.
- Bunks from the Class/School.
- Behavioral problem
- Improper hair style and uniform.
- Bringing of mobile phones/Vehicles etc.
- Damaging School property.
- Careless and untidy work, incomplete/non-submission of class work or home work, projects, assignments, etc.
- Not bringing of books, notebooks, late return of library books, etc.

For the above undesired activities following cards may be given to the students -

GREEN CARD - First Warning

YELLOW CARD -Second warning

RED CARD – Necessary action will be taken by the School

Other Disciplinary Measures

The following disciplinary measures may also be adopted by the school in dealing with students behaving in an unruly manner.

1. Oral warning and counseling
2. Written warning
3. Detention during the break
4. Suspension (ranging from 7 days to 30 days)
5. Rustication



For the all round development of our students besides Academics our School is providing WORK EDUCATION also in which subjects like MUSIC, SPORTS, ART & CRAFT AND S.U.P.W. included.